

GUIDELINES FOR FILLING ONLINE REGISTRATION FORM FOR PRE-SCHOOL (NURSERY)

1. It is Compulsory to fill all the details in the registration form. No column is to be left blank.
2. Incomplete registration form will be automatically rejected.
3. After completing the registration form, click on SUBMIT to upload the form. You will get an auto generated acknowledgement receipt with a user ID and Password on it. These are to be used for any future references.
4. Print the duly filled Registration Form along with the acknowledgement receipt. Affix the latest passport size photographs in the given spaces in the form.
5. Photocopies of required documents (mentioned below) to be attached along with the acknowledgement receipt and the registration form.
6. The complete form must be submitted in Junior School (C-2, Block, Janakpuri) from 9 a.m. to 1 p.m. on all working days.
7. Last date for submission of form at School is 27/12/2019 (Friday) till 1 p.m.
8. You must submit the hard copy of filled form in the Junior School between 9:00am to 1:00 pm on any working day.
- 9. FOR ANY TECHNICAL QUERIES CALL AT: 011-43193333, EXTN. 5. BETWEEN 8 A.M. TO 8 P.M. OR WRITE US: PARENTDESK@ENTAB.IN.**

LIST OF DOCUMENTS TO BE ATTACHED

1. Date of Birth Certificate of the Child (showing the child's name) (issued by Municipal Corporation)
2. Residential proof with distance from Junior School in Kms (Any one of the following):
 - (a) Voter I-Card (EPIC) of any of the parents.
 - (b) Electricity bill/MTNL telephone bill/Water bill/Passport in the name of any of the parent.(any one of these)
 - (c) Aadhar card//UID card issued in the name of the parents.
(Please attach the print out of aerial view of map from Google to indicate the correct distance between Junior school (C-2 Block))and your residence)
3. Proof of Alumni (If applicable)(passing certificate of parents of class XII or X)
4. Proof of Sibling (If applicable)a) Copy of I-Card of the sibling (b) Copy of Fee Receipt of the sibling of last quarter. (Only Real brother or sister studying in this school).
5. Jain Student (If applicable) Letter of Introduction from Jain Society.

NOTE:

- ❖ Verification of submitted documents will NOT be done at the time of submission of registration form.
- ❖ Registration is no guarantee of admission
Please check on "I have read the above guidelines" & then click on "Proceed" at bottom right corner of this page.

SUMERMAL JAIN PUBLIC SCHOOL JANAKPURI: NEW DELHI-58



ADMISSION CRITERIA FOR PRE-SCHOOL (ENTRY LEVEL) OPEN SEATS FOR THE YEAR 2020 -2021

I. Less than 04 years as on 31st March 2020

II. TOTAL NO. OF SEATS 120

III. BREAKUP OF SEATS

- EWS & DISADVANTAGED GROUP (25%) 30
- OPEN SEATS 90
- MANAGEMENT QUOTA (20% of the remaining seats) 18
- GENERAL SEATS 72

IV. CRITERIA FOR 2020-21

- i. (a) Neighbourhood (0 -3 km) - 40
- (b) Neighbourhood (4 - 6 km) - 35
- ii. Jain Students - 20
- iii. Alumni - 20
- iv. Sibling - 20

ADMISSION SCHEDULE

S.NO	PARTICULARS	TIME SCHEDULE
1	Commencement of admission process and availability of forms	29/11/2019 (Friday)
2	Last date of submission of application forms in schools	27/12/2019 (Friday)
3	Uploading details of children who applied to the school for admission under Open Seats	10/01/2020 (Friday)
4	Uploading marks(as per point system) given to each of the children who applied for admission under open seats	17/01/2020 (Friday)
5	The date for displaying the first list of selected children (including waiting list (along with marks allotted under point system))	24/01/2020(Friday)
6	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the first list	27/01/2020 (Monday) to 03/02/2020 (Monday)
7	The date for displaying the second list of children (if any, including waiting list, along with marks allotted under point system)	12/02/2020 (Wednesday)
8	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the second list	13/02/2020 (Thursday) 19/02/2020 (Wednesday)
9	Subsequent list of admission , if any	06/03/2020 (Friday)
10	Closure of admission process	16/03/2020 (Monday)